



BROADBAND TASK FORCE

AGENDA
TUESDAY, JANUARY 23, 2018
SPRING HILL COMMUNITY CENTER
613 S. RACE STREET
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

FORMAL ACTION ITEMS

1. Approval of minutes: December 12, 2017
2. Approval of minutes: January 4, 2018

DISCUSSION ITEMS

1. Final Presentation by CTC Technologies

REPORTS AND ANNOUNCEMENTS

ADJOURN

Next meeting is a special meeting held on February 1, 2018 at Sycamore Ridge Golf Course.

Broadband Task Force Mission: To explore, report, and tender a recommendation to the governing body on the feasibility of using municipal resources to establish a public or, through public/private broadband utility.

City of Spring Hill, Kansas
Minutes of Broadband Task Force
Dec. 12, 2017

A Special Session of the Broadband Task Force was held Dec. 12, 2017, at the Spring Hill Community Center, 613 S. Race St., Spring Hill, Kansas. The meeting convened at 7:01 p.m. with Kate Shupert recording.

Task Members in attendance: Julia Atwell
Ricardo Cortez
Brian Peel
Carol Thomas
Kyle Griffin
Gerald Barker

Task Members absent: Mark Bye

City Council in attendance: Andrea Hughes

Staff in attendance: Assistant City Administrator Melanie Landis
Staff Liaison Antwone Smoot
Public Affairs Specialist Kate Shupert

Consultants in attendance: via teleconference, Thomas Asp, Principal Analyst, and Michael O'Halloran, Staff Analyst, CTC Technology and Energy

ROLL CALL

Kate Shupert called the roll of the Task Force. With a quorum present, the meeting commenced.

DISCUSSION

Ms. Landis gave a quick overview of the last meeting on Nov. 16 and how the presentation would be a financial analysis of the cost estimate presented at the last meeting. She also reminded the Task Force of its purpose: To explore, report and make a recommendation to the Governing Body on the feasibility of using municipal resources to establish a public or public/private broadband utility.

PRESENTATION – Thomas Asp, Principal Analyst, and Michael O'Halloran, Staff Analyst, CTC Technology and Energy

CTC Technology and Energy Principal Analyst, Thomas Asp and Michael O'Halloran, staff analyst, attended the meeting via conference call to present the second round of information, "FTTP Feasibility Financial Analysis". The financial analysis presentation began with the financial implications of operating one of three core models of fiber to the premises (FTTP) structure for 20 years: the Dark FTTP Model including

the Westminster model (City installs drops) and the Huntsville model (Partner installs drops); the Open Access Model and the Municipal Retail Model.

Other topics asked by Broadband Task Force members and City Council Andrea Hughes included pending legislation regarding net neutrality and how that might affect Spring Hill if a municipal retail model were implemented, construction jobs and staffing numbers, peering built in to the models and how to finance the buildout of Spring Hill as one of the fastest-growing cities in the county.

Mr. Asp also went over other approaches for fiber in Spring Hill including a middle-mile approach (essentially building a ring of fiber in the City to eventually lease), a wireless approach or attracting other service providers to Spring Hill.

FORMAL ACTION ITEMS

Approval of the prior meeting minutes:

Motion by Ms. Atwell, seconded by Mr. Cortez, to approve the minutes as presented. Motion carried 6-0-0

Approval of available working meeting date to formulate recommendation to City Council:

Ms. Landis described the schedule for future meetings to include an in-person presentation by CTC on Jan. 23, 2018, followed by a February 2018 work session with the City Council in which the Task Force will make a recommendation. After discussion, the Task Force decided to select two working sessions for Thursday, Jan. 4 and Thursday Feb. 1.

Motion by Mr. Griffin, seconded by Mr. Cortez, to approve the working meeting dates. Motion carried 6-0-0

Motion to adjourn: Motioned by Ms. Atwell, seconded by Mr. Barker, Motion carried 6-0-0 to adjourn the meeting at 8:32 p.m.

Next Meeting: 7 p.m., Thursday, Jan. 4, 2018, at a location to be determined.

City of Spring Hill, Kansas
Minutes of Broadband Task Force
Jan. 4, 2018

A Special Session of the Broadband Task Force was held Jan. 4, 2018, at the Sycamore Ridge Golf Club, 21731 Clubhouse Drive, Spring Hill, Kansas. The meeting convened at 7:01 p.m. with Kate Shupert recording.

Task Members in attendance: Julia Atwell
Ricardo Cortez
Brian Peel

Mark Bye
Carol Thomas
Kyle Griffin
Gerald Barker

Task Members absent: None.

City Council in attendance: Andrea Hughes

Staff in attendance: Assistant City Administrator Melanie Landis
Staff Liaison Antwone Smoot
Public Affairs Specialist Kate Shupert

ROLL CALL

Kate Shupert called the roll of the Task Force. With a quorum present, the meeting commenced.

DISCUSSION

The Broadband Task Force met to discuss the three models CTC Technology and Energy, a consultant hired by the City to conduct a fiber feasibility study, presented at two previous meetings. The Task Force decided to produce questions for CTC before their final presentation set for Jan. 23. The Task Force also asked staff to formulate informal surveys — one for residents and one for businesses — regarding the current Internet situation in Spring Hill.

FORMAL ACTION ITEMS

Motion to adjourn: Motioned by Mr. Griffin, seconded by Mr. Bye, Motion carried 7-0-0 to adjourn the meeting at 8:38 p.m.

Next Meeting: 7 p.m., Tuesday, Jan. 23, 2018, at the Spring Hill Community Center, 613 S. Race St., Spring Hill, Kansas.