

City of Spring Hill, Kansas
Minutes of City Council Regular Session
June 9, 2016

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on June 9, 2016. The meeting convened at 7:00p.m. with Mayor Steven Ellis presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Chris Leaton
Floyd Koder
Andrea Hughes

Councilmembers absent: Clint Gillis
Vacancy

Staff in attendance: City Administrator Jonathan Roberts
Finance Director Melanie Landis
Community Development Director Jim Hendershot

Consultants in attendance: City Attorney Frank Jenkins
City Engineer John Brann

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

The Mayor requested to amend Item 5. to read as: Consider Approval of Bid and Award of Contract: Street and Sidewalk Improvements, Kansas Heavy Construction, LLC

Motion by Leaton, seconded by Koder, to approve the agenda as revised. Motion carried 3-0-0

CITIZEN PARTICIPATION:

Mrs. Bernadette Greufe, 305 S. Madison, stated her concern about a dead tree located on her neighbor's property that is encroaching on her property. She also stated that dead limbs fall on her property and is concerned that the tree may fall at some point. The Mayor directed staff to look into the matter and thanked Mrs. Greufe for attending the meeting.

CONSENT AGENDA:

Motion by Leaton, seconded by Koder, to approve the Consent Agenda as presented.

1. **Approval of Minutes: May 26, 2016**
2. **Resolution of intent to finance certain equipment**
3. **Consider Approval of Agreement for plan review services: Board of County Commissioners of Johnson County, Kansas**

Motion carried 3-0-0.

FORMAL COUNCIL ACTION

4. Appropriation Order 2016-06-09

The appropriation order was presented for consideration in the amount of \$172,679.72.

Motion by Leaton, seconded by Hughes, to approve appropriation order 2016-06-09. Motion carried 3-0-0.

5. **Consider Approval of Bid and Award of Contract: Street and Sidewalk Improvements, Kansas Heavy Construction, LLC**
The Community Development Director presented the bids and contract for the Street and Sidewalk Improvement project. On May 26, 2016, three bids were opened with the low bid being submitted by Kansas Heavy Construction, LLC in the amount of \$845,519.50. The engineer's estimate for this work was \$947,543.00 which is 10.8% below the project budget.

Kansas Heavy Construction, LLC has successfully completed many projects of this type and size. In an effort to expedite this project so construction can be completed this year, staff requested the acceptance of the bid along with approval of the contract, contingent on final review and approval by the city attorney, city risk manager and insurance agent. Mr. Hendershot noted that all three sections of this project required easements. The temporary easement for Section 3 (Sidewalk to the High School) has been acquired. The temporary and permanent easements for Section 1 (Webster Street Acceleration Lane) and Section 2 (West Lake Park Access Road) have not yet been acquired. The City's right of way agent continues to work on these easements and hopes to have them in hand within the next 30 days. The start of construction is anticipated to be the first week of July. Section 3 will be constructed first. The expenditures will be paid from the City's street fund for Sections 1 and 3 and from the Special Sales Tax Fund for Section 2.

Staff recommended that the City Council accept the bid and award the contract to Kansas Heavy Construction, LLC in the amount of \$845,519.50.

Motion by Leaton, seconded by Hughes, to accept the bid and award the contract to Kansas Heavy Construction, LLC in the amount of \$845,519.50. Motion carried 3-0-0.

6. **Consider Approval of Contract: Stantec Consulting Services, Inc.**

The Community Development Director presented the professional services agreement with Stantec Consulting Services, Inc. Stantec Consulting is a long standing company in the field of pavement analysis. The information provided by this survey will be a valuable tool in the street maintenance program and eliminate any guess work or inaccurate assumptions of needed street repairs based on visual inspection alone. The agreement has been reviewed by the City Attorney. This expenditure will be drawn from 10-02-7740 Professional Services.

Staff recommended approval of the Service Agreement with Stantec Consulting Services in the amount of \$7,500 and authorizing the Mayor to execute the documents relating to this Agreement.

Motion by Leaton, seconded by Hughes, to approve the Service Agreement with Stantec Consulting Services in the amount of \$7,500 and authorizing the Mayor to execute the documents relating to this Agreement. Motion carried 3-0-0.

EXECUTIVE SESSION – Attorney-Client Privilege Exception

Motion by Leaton, seconded by Hughes, to recess into Executive Session for 15 minutes under the Attorney-Client Exception to the Kansas Open Meetings Act: Subject – Anticipated litigation. The following persons are to be in attendance: Jonathan Roberts, City Administrator, Jim Hendershot, Director of Community Development and Frank Jenkins, Jr., City Attorney. Motion carried 3-0-0.

The meeting recessed at 7:15p.m.

The meeting reconvened at 7:30p.m. with everyone present.

Mayor Ellis announced that no votes were taken or decisions made during the executive session. The discussion was limited to the subject stated.

Motion by Leaton, seconded by Koder, to extend the Executive Session for 10 minutes. Motion carried 3-0-0.

The meeting recessed at 7:30p.m.

The meeting reconvened at 7:40p.m. with everyone present.

Mayor Ellis announced that no votes were taken or decisions made during the executive session. The discussion was limited to the subject stated.

PRESENTATION: Cemetery Report

Mrs. Helen Hecke provided a verbal report of the expenses and revenue of the Cemetery Fund. Mrs. Hecke reported that the Board cashed a \$15,000.00 certificate of deposit to maintain the cemetery. Mrs. Hecke also reported a deficit of approximately \$11,000.00 for 2016 which is a concern. The cemetery sells approximately 40 lots per year at \$350/lot. Those funds are split between maintenance and perpetual care. The original cemetery has approximately 150 lots available. The Mayor thanked Mrs. Hecke for the report and appreciates the hard work of the board.

ANNOUNCEMENT

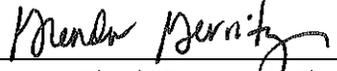
At this time, Councilman Leaton announced that he had a prior commitment and had to leave the meeting. As a result, a quorum was not present; therefore, the meeting ended.

Note: Discussion Item. 2017 Budget and Capital Improvement Program and Announcements and Reports will be placed on the June 23, 2016 City Council agenda.

ADJOURN

Motion by Leaton, seconded by Koder, to adjourn.

The meeting adjourned at 7:53p.m.



Glenda Gerrity, City Clerk

Approved by the Governing Body on June 23, 2016.