

**City of Spring Hill, Kansas
Minutes of City Council Regular Session
August 11, 2016**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on August 11, 2016. The meeting convened at 7:01p.m. with Mayor Steven Ellis presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Clint Gillis, *arrived at 7:17p.m.*
 Floyd Koder
 Scott Snavely
 Andrea Hughes

Councilmembers absent: Chris Leaton

Staff in attendance: City Administrator Jonathan Roberts
 Finance Director Melanie Landis
 Police Chief Richard Mann

Consultants in attendance: City Attorney Frank Jenkins

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

The Mayor requested to delete Item 6. 2016 First Edition of the Spring Hill Employee Handbook and further requested that all the revisions to the handbook be bundled to one document to alleviate any confusion of multiple revisions to the handbook.

Motion by Snavely, seconded by Koder, to approve the agenda as revised. Motion carried 3-0-0

CITIZEN PARTICIPATION:

Sharon Mitchell, 107 S. Madison, member of the Spring Hill Board of Education, conveyed to the Council that she was not speaking on behalf of the Board of Education but from her perspective. Ms. Mitchell stated that the Board has come to a consensus of a bond election to do the best for the most people and be the best thing for the kids in the school district and would appreciate the Governing Body's support of the bond election. Ms. Mitchell also clarified that the boundaries of the elementary schools will change if the bond passes since the early childhood center will be moving to another location and space will become available at the Spring Hill Elementary School.

April Horne, 21410 Noble Street, appeared before the Governing Body as a member of the Vote YES for KIDS committee. Ms. Horne grew up in Spring Hill and is raising her family here and stated that this is an opportunity to come together and support the children and ensure they get exactly what they need for education. Ms. Horne asked for the Governing Body's support of the bond election.

(During the Announcements and Reports, it was the consensus of the Governing Body to support the Spring Hill School District bond election. A Resolution of Support will be placed on the August 25, 2016 City Council meeting.)

Councilman Gillis arrived at 7:17p.m.

PRESENTATION: 2015 Audit, Mize & Houser Company

Mr. Jonathan Nibarger, Mize & Houser Company, presented the Financial Statements for the Year ended December 31, 2015. Mr. Nibarger reported that the City received an unmodified opinion which is the best opinion that the City can receive. He stated that he appreciated working with City staff who was very helpful throughout the process. The Mayor thanked

Mr. Nibarger for the financial statement presentation and requested that the financials be available on the City's website.

CONSENT AGENDA:

Motion by Snavelly, seconded by Gillis, to approve the Consent Agenda as presented.

1. **Approval of Minutes: July 28, 2016**
2. **Consider Approving Statement of Work: Phase 2, Manahan Consulting, LLC**
3. **Consider Approving Letter of Engagement: Providing harassment training and review and update of Police Department policies, F. Charles Dunlay of McAnany, Van Cleave & Phillips, P.A. law firm**

Motion carried 4-0-0.

FORMAL COUNCIL ACTION

4. Appropriation Order 2016-08-11

The appropriation order was presented for consideration in the amount of \$419,758.00.

Motion by Snavelly, seconded by Koder, to approve Appropriation Order No. 2016-08-11. Motion carried 3-0-1 (Gillis) Mr. Gillis abstained due to a conflict of interest since his business was a payee in the appropriation order.

5. Resolution 2016-R-23: Consider directing notice of public hearing on special assessments for Estates of Wolf Creek benefit district

The Finance Director presented the resolution directing notice to be given of a public hearing on special assessments for the Estates of Wolf Creek benefit district. An improvement district was created on August 14, 2014 for construction of gravity sanitary sewers. Construction is complete and the levying of assessments process begins by holding a public hearing for the parcels included in the benefit district. Financing for the general obligation bonds will be completed in the fall of 2016 and assessments will be levied for the benefit district beginning with the November 2017 tax roll. Financing of this project is twenty (20) years through general obligation bonds and will be paid 100% by the property owners. The notice of public hearing will be published in the official city newspaper and notice of the hearing and a statement of the cost proposed to be assessed will be mailed to the owners of the property liable to pay the assessments.

Staff recommended to approve resolution 2016-R-23 directing notice to be given of a public hearing on proposed special assessments to be levied in connection with certain improvements in the City of Spring Hill, KS (Estates of Wolf Creek Special Benefit District).

Motion by Snavelly, seconded by Gillis, to approve Resolution 2016-R-23 as stated. Motion passed 4-0-0.

6. Resolution 2016-R-24: Consider adopting 2016 First Edition, Spring Hill Employee Handbook, clarifying and expanding upon the reporting, investigation and discipline of harassment and sexual harassment claims made by employees

This item was deleted.

RECESS

At 7:37pm, the Mayor declared a recess until 7:50pm.

At 7:50pm, the meeting reconvened with everyone present.

EXECUTIVE SESSION – Attorney-Client Privilege Exception

Motion by Snavely, seconded by Gillis, to recess into Executive Session for 5 minutes under the Attorney-Client Exception to the Kansas Open Meetings Act: Subject – Spring Hill v. Hammonds. The following persons are to be in attendance: Jonathan Roberts, City Administrator and Frank Jenkins, Jr., City Attorney. Motion carried 4-0-0.

The meeting recessed at 7:50p.m.

The meeting reconvened at 7:55p.m. with everyone present.

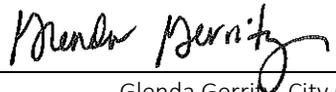
Mayor Ellis announced that no votes were taken or decisions made during the executive session. The discussion was limited to the subject stated.

ADJOURN

Motion by Snavely, seconded by Gillis, to adjourn.

The meeting adjourned at 7:56pm.

Approved by the Governing Body on August 25, 2016.



Glenda Gerrity, City Clerk