

Spring Hill Green Board  
Special Meeting Minutes  
October 17, 2016

**CALL TO ORDER**

Doug D'Albini called the meeting to order at 7:08 pm

**ROLL CALL**

Present: Doug D'Albini  
Mark Squire  
Laila Reis

Absent: Stephen Bayer

Staff Present: Beau Ford, Parks Superintendent  
Melanie Landis, Finance Director  
Allysha Walmann, Public Affairs Specialist

Meeting Attendees:

**APPROVAL OF AGENDA**

Motion by, Laila Reis seconded by Mark Squire to approve the agenda. Motion carried 3-0-0.

**FORMAL BOARD ITEMS**

1. Approval of Minutes: September 19, 2016

Motion by Mark Squire, seconded by Laila Reis to approve the Minutes. Motion carried 3-0-0.

2. Diversity Tree Signs – Discussion tabled until the November 21, 2016 meeting. Beau will research and bring more information in regards to cost and benefit of the program.
3. Tree City USA -
  - a. Growth Award & 2016 TCUSA Application
    - i. November 21<sup>st</sup> the Green Board will select and set deadlines to complete qualifying items to receive a Growth Award in 2017.
4. Green Board Goals – Discussion tabled until November 21, 2016 meeting.
5. Lake Project (Veteran's Park) Update – Road into park areas has begun, The RFP is being completed with small changes before being sent out relative to the 1<sup>st</sup> phase, cost and what details the 1<sup>st</sup> phase will entail.
6. Master Plan and Survey – Allysha Walmann presented survey results.
7. Finance Director, Melanie Landis explained the finance request process and budget allocation. Park impact fees are allocated fully to the Special Parks Fund.

THE FOLLOWING MINUTES ARE SUBJECT TO MODIFICATION  
AND ARE NOT OFFICIAL MINUTES  
UNTIL APPROVED BY THE SPRING HILL GREEN BOARD

- a. The Finance Department will send quarterly reports to the Green Board.
8. Community Event Recycling – Beau will check into options from Deffenbaugh, options on purchasing disposable containers and if Pepsi has any options.
9. Hometown Holidays 2016 – December 5, 2016 The Green Board will provide warm beverages, such as hot chocolate and coffee.
10. Elect Chair – Election of Chair, Vice Chair and Secretary per Ordinance will be elected.

Other Business –

**ADJOURN**

**Motion by** Mark Squire, seconded by Laila Reis to adjourn. Motion carried 3-0-0.

The meeting adjourned at 9:15 p.m.

Beau Ford  
Beau Ford, Parks Superintendent